

## Gravenstein Union School District

### MPF Meeting Minutes September 25, 2018

#### Mission and Vision Statement:

MPF is the non-profit foundation dedicated to supporting and enhancing the ENRICH! Program. MPF does this by providing volunteers, direction and funding for these programs in cooperation with the GUSD school board, administration, teachers and staff.

#### Members Present:

1. Jill McLewis - Vice President
2. Megan Kaun - Secretary
3. Rick Brody
4. Bill Nolan
5. Mike Bollinger (arrived 1819)
6. John Urbanski (arrived 1818)

#### Faculty:

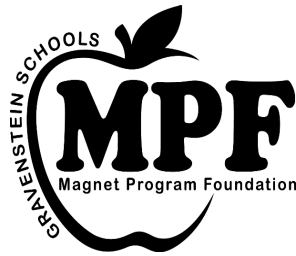
- William Deeths
- Jennifer Schwinn (arrived 1815)
- Keri Pugno (arrived 1815)

#### Guests:

- Sarah Tendall
- Bonnie Russell Larrain
- Jennifer Koelemeijer
- Dan Arendt
- Jeri McNeill
- Erin Hillmer
- Jennifer Marlow

#### Not Present

- Beth Craven
- Tim Allen



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#### Proceedings:

Meeting called to order: 1810h by Jill M.  
Location: Hillcrest school STREAM lab

#### Public Comment

Idea of throwing a School-wide fundraiser

3 members of GUSD board have or have had children at Enrich.

#### B. Secretary's Business – Megan Kaun

##### 1. Approval of August 21 minutes

Correct spelling of Keri Pugno's name.

- Motion – Jill
- 2nd - Rick
- Open Vote – 4 yes, one abstention (Megan K was not present at the August 21 meeting)

##### 2. Next meeting time/date: October 23rd 6pm.

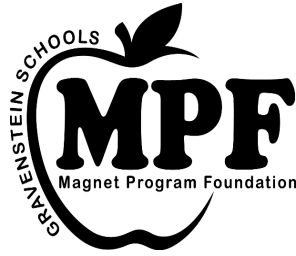
Yes. The next meeting and those in the future will be at Hillcrest STREAM lab.

#### C. President's/Vice President's/Governance Committee Reports – (Rick Brody, Jill McLewis)

##### 1. Finalize MOU

GUSD Board proposed the following changes:

MPF board suggests new language:



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**“To aid in District planning, MPF agrees to provide the Superintendent and the GUSD Board with recent financial reporting on request.”**

2. September 15th would be the cut off for bills to MPF from District

3. Meet and confer requirement: 5 business days for the MPF Board to make any material changes to this MOU.

- Motion – Mike B
- 2nd - Megan K
- Open Vote – 4 yes, 2 no

2. Recruitment of new board members

D. Treasurer's Report/Finance Committee – Tim Allen

1. Financial statements

Suggestion to better explain MPF and District annual asks.

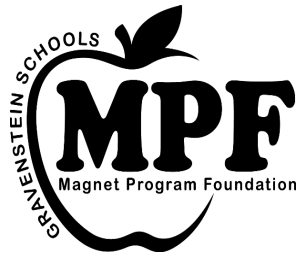
2. Update on pledge levels

E. Community Building/Fundraising Update

1. Back-to-school BBQ Report – Megan Kaun

Suggest having the event as just a pool party next year, perhaps with an extended swimming time, later in the afternoon to accommodate families with sports/ busy schedules.

2. Dispersal of Fundraising Tasks



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Original works is happening

Dine and Donate at Amy's

Build database of people interested in volunteering for various MPF events (Lagunitas, Sees Candy, Original Works, etc.) People should direct volunteers to Jill M.

F. Communications Committee – Beth Craven

1. Current Communications

**Monday messages:** Need report by Saturday first thing in the morning. Communicate with the Board, get updates, and send to Jennifer S. **Jennifer Marlow volunteered for this.**

**Communications and Newsletter - Dan Arendt (sp?) volunteered for this.** Layout and editor and chief. People will send him quotes, field trip reports, pictures, info from Monday message. Constant Contact. Dan will reach out to Beth Craven for direction.

2. Dispersal of Communications Tasks

G. Director's Report - Will Deeths

H. Superintendent's Report – Jennifer Schwinn

Meeting Adjourn

- Motion to adjourn at 2018 hours
- Motion – Mike B
- 2nd - Megan K
- Open Vote – Unanimous