



**MPF Meeting Minutes
January 22 2019**

Mission and Vision Statement:

MPF is the non-profit foundation dedicated to supporting and enhancing the ENRICH! Program. MPF does this by providing volunteers, direction and funding for these programs in cooperation with the GUSD school board, administration, teachers and staff.

Members Present:

- | | |
|-------------------|----------------------------|
| 1. Megan Kaun. | Secretary |
| 2. Rick Brody | |
| 3. Bill Nolan | |
| 4. Mike Bollinger | Vice President |
| 5. Tim Allen | Treasurer (arrived at 6pm) |
| 6. Jill McLewis | President |

Members Not present:

1. Beth Craven

Faculty:

- William Deeths
- Jennifer Schwinn
- Keri Pugno

Guests:

- Beth Bollinger
- Erin Hillmer
- Sarah Tendall
- Vy LeMorse
- Jeri McNeil

5:15pm- Closed Session

6:00 pm

A. Public Comment- Anything not on the agenda.

Erin Hillmer asked if there will there be board elections.

From Jill M: According to the bylaws, regular elections occur in April when all board seats are up. Outside this, elections can only occur if the board is under a quorum, which is 7. The maximum number of board members that can be elected in April is 13.

Rick Brody will be resigning at the February meeting

Tim Allen will be resigning in March

B. Superintendent's Report – Jennifer Schwinn

1. Enrich for all monthly update

Identifying what the special activities are that people want to make sure stay

Field trips: from teachers, what are the grade level field trips that will remain.

Continuity: Make sure there aren't duplication of field trips/experiences over grades.

Superintendent advisory meeting: some of the most special field drips are the overnights. Ashland for example. That trip is 50K for the trip currently going. Expanding this field trip (and some of the other expensive field trips) is challenging. Hoping that MPF will stay engaged with us to make sure we can continue these field trips. Looking to partner with MPF especially on funding overnight field trips.

Academic rigor: How to maintain academic rigor, how to support children that need more help.

School-wide discipline policy. With behavior being a component of the Enrich program and not traditional program, there will be conversations about common procedures that should be followed in every classroom to support behavior and address poor behavior if it occurs. We do not want any poor behavior to disrupt teaching or learning.

Culture and climate : how can we come together and heal differences and come together as one common culture. For families and teachers.

Gravenstein: drop off and pick up. How to stagger to get 500 kids to school.

2. Question & Answers

Teacher moral?

These are the topics the teachers want to talk about and they're glad to talk about them. Teachers are working on issues as a grade level to become a stronger grade level team.

Number of Teaching Assistants?

Currently have 8 aids on Gravenstein campus. Looking for new instructional aids currently.

Enrich independent contractors, are they onboard to double their class loads?

Some will be, some won't. For example, Mr. Science is already maxed out so can't get more of his time. Thinking of making some teachers grade level specific.

Teachers are very involved and are driving the process.

Have the students been surveyed?

No, this has not happened.

Keri Pugno: We are working on creating a program that's bigger than one contractor or one employee.

C. President's/Vice President's/Governance Committee Reports – (Rick Brody, Jill McLewis)

1. MOU Signed and complete

Jill signed.

2. GUSD board meeting report

Rick Brody provided a summary and asked that the District provide updates of the changes and decisions being made early and often.

Superintendent Schwinn's goal is to provide the status quo or something better with the new program. Additional options, flexibility, new teachers, etc.

Beth Bollinger: The sooner that the District includes messaging that the District still expects donations to continue the better.

Keri Pugno: Donation expectations were mentioned at the kindergarten open house last weekend.

3. Bylaw clarification

There will be a MPF board opening at the February meeting and another at the March meeting. MPF will send out a notice that there will be MPF board openings.

D. Treasurer's Report/Finance Committee – (Tim Allen, Jill McLewis)

1. Financial statements
2. Update on pledge levels and overall financial status

Appear to be down some on pledge levels compared with January 2018.

Jeanie is working on sending out the donation letter statements for tax purposes.

E. Secretary's Business – Megan Kaun

1. Approval of Dec. 17th minutes

Bill Nolan moves

Mike B seconds

Passes unanimously

2. Approval of Nov 27 minutes

Rick Brody moves

Mike B seconds

Passes unanimously

3. Next meeting time/date: February 26, 6pm

F. Communications Committee/Fundraising – Beth Craven – Jill McLewis

Lagunitas, do we want to keep the fundraiser? Group talked about how to turn this fundraiser into an all school event to help fund educational programs in 2019/20.

MPF has Disneyland tickets but otherwise not many silent auction items. It could be just a community building event. It could be an all school event. Raise ticket price because last year's sold off.

Sarah Tendall and Erin Hillmer will work on the silent auction/fundraising. Dessert auction? Class project (photo blanket)? They will work with GSF. Erin will coordinate with GSF.

Cara Miles will handle the venue and logistics and food.

Cara needs how much she's allowed to negotiate with caterer. Last year \$15/person. This year she wants to do a Mexican food bar.

Moved by Megan Kaun to give Cara a budget of \$15/person for food

Seconded by Mike Bollinger

Approved unanimously

Claudine will arrange Mr. Pully and/or a band. The band charges \$50 per band member (~\$350).

We need to figure out how to handle the donations for a joint MPF/GSF fundraiser.

Rick Brody says it's probably cleanest if money from the event funnels through MPF for now to spend in next year's program.

G. Director's Report

H. NewBusiness

Mike Bollinger - preliminary discussion of where to go with dual program

MPF Board agrees that changing the name and forming a new organization may be the cleanest way to move forward for the fundraising entities at the District (MPF/GSF).

Deadline to send out pledge packets in May.

Jill is meeting with Lori tomorrow to get GSF input.

Mike Bollinger and Erin Hillmer will be part of a committee to meet with Jim Horne to discuss forming a new foundation or blending the existing fundraising organizations.

I. Adjourn

Move to adjourn Megan K

Second Mike B

Approved unanimously