



## Gravenstein Union School District

### MPF Meeting Minutes March 5, 2019

#### Mission and Vision Statement:

MPF is the non-profit foundation dedicated to supporting and enhancing the ENRICH! Program. MPF does this by providing volunteers, direction and funding for these programs in cooperation with the GUSD school board, administration, teachers and staff.

#### Members Present:

1. Jill McLewis - President
2. Tim Allen - Treasurer (departed 1912h)
3. Rick Brody
4. Beth Craven
5. Mike Bollinger - Vice President (arrived 1827h)
6. Bill Nolan

#### Faculty:

- William Deeths (departed 1935h)
- Keri Pugno

#### Guests:

- Vy Morse
- Amy Glockner
- Jeri McNeil
- Erin Helmer

#### Not Present

- Megan Kaun - Secretary

#### Proceedings:

Meeting called to order: 1808h by Jill M.  
Location: Hillcrest School STREAM lab

#### A. Public Comment- None

#### B. President's/Vice President's/Governance Committee Reports – (Rick Brody, Jill McLewis)

1. GUSD update: Board members had questions for Principals Pugno and Deeths regarding when the search for a new superintendent will start. No definitive date was revealed but we were informed that Keri and Will are developing the structure and details of the expanded program working directly with the teachers. Keri noted that communicating more effectively with families is a priority going forward. Discussion of determination of who (MPF vs. the District) will be paying for which components of the program so as to not confuse families about what their money is being used for.
2. Discussion of Merger with GSF  
Reports were made that GSF has discussed and agreed with MPF's perspective that it is in the best interest of the school community to merge the two organizations under a new name.



3. Committee to develop new bylaws & Articles of Inc.  
Committee members: Erin Helmer, Megan Kaun, Amy Glockner, Sarah Tendell and possibly Bill Nolan. The committee is set to meet to discuss changes to by-laws, pursuing the name change and how best to proceed in merger process.
4. Enrich for All:  
Discussion of aspects of current Enrich components that are top priorities for MPF families:  
Fieldtrips: Pepperwood, Gold Country, PEEC, Fort Ross, Ashland, Camp Cazadero  
Discussion of MPF's timeline for fundraising communications in order to assure we can effectively raise the funds needed for next year: *April*: MOU completed, *mid-May*: pledge packets out to families, *July*: donations cycle begins. Given the lack of clarity of costs and programming for next year it is unlikely this timeline can be matched as the district currently doesn't have the information on expenditures, which limits the ability of MPF to calculate the cost per student.
5. MOTION: Approval of taking steps to explore merging with GSF and authorizing the board to take the necessary steps to proceed.  
Motion – Rick Brody  
2nd – Tim Allen  
Open Vote – 5 yes, 0 no  
Discussion of next steps: need to hire corporate lawyer to navigate, revise by-laws, determine which aspects the new parent foundation will fund. Rick Brody recommended continuing with the same attorney MPF used, Daryl Reese.

C. Superintendent Report:

Keri Pugno answered many questions from board members about teacher commitment to the process, how the district was investigating how to deal with the contractor usage limitations and employee options. A plan will be submitted to the District board by April. The plan is being developed by teachers and administrators.

D. Treasurer's Report/Finance Committee

Pledges are down \$6600 YTD. We will likely have to dip into savings by the end of the year. Discussion and debate of MPF's obligation to our donors to inform them that we have enough to pay for the rest of the year, as the organization will be changing next year. Discussion of how to best announce the merger and changes. Principal Pugno communicated that she felt the parent organization has a responsibility to be transparent.

E. Secretary's Business

No quorum, approval of Feb. meeting minutes moved to March 25 meeting

F. Communications Committee/Fundraising

Jill McLewis, Fundraising:

See's Candy is being run by Tracey Shayewitz and Claudine Richmond at both campuses. Candy will be delivered before Easter. Communications materials relay that funds raised will go to funding Enrich district wide.

Lagunitas: Ticket prices have been finalized at \$25 adult/\$15 child. Costs are \$14-15 per head so there is a hope that more parents will attend and that bar sales will be stronger than last year. Tickets to go on sale in the coming week. King St. Giants have been contracted to play. Principal Deeths has agreed to MC. Discussion of whether a profitable method of using the family Disney tickets could be found. Consensus was to save the tickets for a future event where return would be greater. Communications materials relay that funds raised will go to funding Enrich district wide.

Beth Craven, Communications:

No recent communications have been made because of the lack of clarity of what was happening with the program and the superintendent. Messaging for the fundraisers will be sent along to the district for



inclusion in the Monday message and a letter from the president prepared to be sent to our families in the coming week(s).

- G. Director's Report: none, questions had been answered in previous discussion
- H. Board Member vacancy: no quorum so unable to fill vacancies. Spaces to be filled via appointment at net meeting, and elections held at April meeting as specified in by-laws.
- I. Motion to adjourn at 1955 hours
  - Motion – Mike Bollinger
  - 2nd – Rick Brody
  - Open Vote – Unanimous