

May 21, 2019

GPA Minutes

Members Present:

1. Megan Kaun (President)
2. Amy Gloeckner (Vice President)
3. Lacey Whaley (Treasurer)
4. Katie Pahlow (Secretary)
6. Christina Connelly - 6:36 arrival
7. Mike Bollinger - 6:28 arrival
8. Erin Hillmer
9. Sarah Tendall
10. Beth Dawson

Members Not present:

1. Bill Nolan

Faculty

:

- William Deeths (Hillcrest Principal)
- Keri Pugno Gravenstein Principal)

Guests:

-Yvonne Bjorn

-Erin Hanauer

Meeting called to order at 6:05 pm

A. Public Comment on non agenda matters

None at this time

B. Governance Subcommittee (Megan K, Amy G)

Yvonne and Sarah to help with Cultural subcommittee for Spanish speaking families information, and have volunteered to be in the quad at Gravenstein Elementary for open parent discussion about the new Enrich Program.

MOU with District

– Keri provided an MOU between GPA and GUSD (per Keri Pugno - Wanda Holden got feedback with suggested dates Oct 31, Jan 31, 4/30, and 7/31 of when to monitor the financial sustainability for the stakeholders, verbal agreement was made for regular reporting times) Amy Gloeckner will make the adjustments on the MOU.

Website and Public Access - Whether the financial numbers need to be added to the minutes to be made public, being covered as an agenda item, but not posting as a report; and what do we want access to on the website. Wanda Holden is updating on the districts transparency for what's raised for field trips etc...

Finance subcommittee will be meeting to go over what we are looking at, forecasting future financial situations.

Jennifer Koelemeijer is interested in monthly check-ins concerning the budget.

GUSD to provide for the GPA what we need for our successful year, what they've budgeted, how much of the funds they've had to dip into for the school year – GUSD has not supplied that information as of yet.

Bill Nolan will look through for clarification, and what is needed for independent contractors as a nonprofit. Stated - per California Law, independent contractors may not be identified as an employee of the district.

Donation tracking for data purposes per grade level. The bookkeeper would like access to that; example, what monthly donations for enrichments/Independent Contractors, and fundraising specifically goes to.

\$30,000 raised will be for teachers grants/TA week/programs that GSF has been already been fundraising for. The ability to go to backfill for what we need that doesn't get raised in monthly donations, and to define what the shortfall is, and where does it come from.

Clearly delineate between the two of what outside fundraisings goes towards - GPA is only raising for Independent Contractors specifically for the Enrich for All Program

Independent Contractors to include their own materials

List by October 31 2019 of a projection of what will be raised/needed

Tier 1 (enough) vs Tier 2 (not enough funds...)

Parents would like a clarification of where their money is going

With addendums move to pass the MOU –

All in Favor

1. Taxes, Statement of Interest (Megan filed the taxes)

2. Next GUSD meeting (June 11, 2019...Megan has been asked to write a section for the meeting on what our intentions are for GPA and where we're at and will send out to all) (Hash things out in non public meetings)

C. Fundraising Subcommittee (Christina C)

1. Report out from committee meeting/fundraiser calendar – 2019/2020 Fundraising Calendar, monthly fundraising projects
2. Kindergarten kickoff

D. Communications Subcommittee (Erin H)

1. Updated pledge packet discussion (changes as per May 7, 2019 meeting)
2. Update on payment methods (added Venmo)
3. Update on website (Cleaned up the amount of information to make it simpler to read; an option for volunteer signups for ALL year events. All to be updated by the start of the school year)
4. GPA Gmail – who can manage, Christina C.
5. Moving last years information of 80% agreement to pay to the top paragraph
6. Outlining the tax information to **BOLD**
7. Fixing the typo
8. Adding another checkbox for “amount to amount” to cover the option of less or more payment
9. Remove 3rd child, as most people will continue writing in names and saving space
10. Check about Venmo
11. Beginning payment -there is no date to pay by so one will be added
12. Will be sent home with summer mailer
13. Motion to accept the form with the changes we've discussed –
Megan 1st
Amy and Mike 2nd
Motion approved

Only President/VP/Treasurer have access to donation sheets due to confidentiality

E. Finance Subcommittee (Lacey W)

1. Report out from committee meeting
2. Recap of suggested monthly donation

F. Secretary's Report (Katie P)

1. Approval of April 23 minutes
Approval of May 7 minutes
Megan makes First Motion to Approve

Lacey W. Seconds
Motion approved

2. Next meetings

- Summer board meetings: July 9th and July 30th, 6pm, location TBD
- GPA family potluck: July 27th, location and time TBD, tell subcommittee members and others interested in joining the board/subcommittees to save the date!

GPA members to be at Gravenstein next week for questions look for us (in Monday messages)

Meeting Adjournment

Mgan K makes Motion to adjourn

Amy G Seconds the Motion

Meeting Adjourned at 7:45pm